

National Health Center Training and Technical Assistance Partners (NTTAP) 2023-2026

Postgraduate Nurse Practitioner (NP) Residency and NP/Physician Assistant (PA) Training Programs Learning Collaborative Syllabus 2024-2025

<u>Overview</u>

The Postgraduate Nurse Practitioner (NP) and/or Physician Assistant (PA) Training Programs Learning Collaborative is a 6-month participatory learning experience offered by the National Health Center Training and Technical Assistance Partners (NTTAP) Cooperative Agreement for the Development Area of Clinical Workforce Development, funded by the Health Resources and Services Administration, and hosted by Community Health Center, Inc. (CHCI) in Middletown, CT. The Collaborative is designed to provide transformational strategies and coaching support to help health centers and look-alikes implement postgraduate residency programs in nursing.

The Collaborative will provide a series of videoconference learning sessions with 10-12 health centers and look-alikes from across the country, ongoing mentoring, technical assistance, and access to web-based tools. Teams will complete an assessment of their current practice using the NTTAP created and validated survey instrument to identify opportunities for improvement, and will work between learning sessions to meet their aims.

Background

The Postgraduate Nurse Practitioner (NP) and/or Physician Assistant (PA) Training Programs Learning Collaborative will provide opportunities for acquisition of knowledge, skills, tools and guidance to support health centers in developing a strategic plan for developing and implementing postgraduate residency programs for new nurse practitioners. Each participating FQHC will identify a team, organization leadership representation and a designated coach to lead the team through the work of the Collaborative. The Collaborative provides knowledge, teaching, skills and fundamental tools that teams need to plan and implement a postgraduate NP residency program.

Objectives of Postgraduate Nurse Practitioner (NP) and/or Physician Assistant (PA) Training Programs Learning Collaborative

Teams will:

- 1. Build the case for starting a postgraduate residency program in their organizations.
- 2. Identify the clinical and financial resources required to support a postgraduate residency program.
- 3. Identify the operational and administrative activities that support a postgraduate residency program.
- 4. Develop the structure and curriculum for a postgraduate residency program.
- 5. Evaluate postgraduate resident learner outcomes and the impact of the postgraduate residency program.
- 6. Prepare for program accreditation
- 7. Contribute to the learning among participating organizations by engaging in Learning Collaborative activities.



Deliverables

As evidence of learning and participation in the Learning Collaborative, teams will submit:

- List out key program drivers
- Write your mission and vision statement
- Complete the Resource assessment
- Develop presentation, and if possible, present to leadership/board
- List core program elements
- Develop recruitment/marketing tool (press release, website update, etc.)
- Develop application
- Develop interview questions
- Develop didactic curriculum
- Complete Progress Checklist

Learning Collaborative Structure

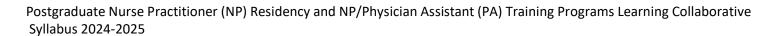
- Six 90-minute Learning Collaborative video conference sessions
- Bi-weekly calls between NTTAP Mentor-coaches and Practice coaches
- Weekly team workgroup meetings
- Weitzman Education Platform



SYLLABUS

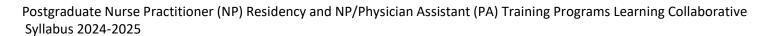
The following syllabus provides an overview of the topics that will be covered during the six learning sessions. **The syllabus is subject to change in order to best meet your learning needs.** The assignments listed below are meant to help you structure your initial team meetings in order to keep you on track and to complete assessment tools that will help you to identify areas of improvement and better understand your practice. Assignments can be completed during or outside of team meetings.

Date	Activity	Topic and Assignments
Friday October 4 th , 2024 2:00-3:15pm Eastern	Pre-work: Hold your first team meeting in your home organization Quality Improvement Training	 Meeting Agenda Identify your team members and team coach, and send contact information to angersm@mwhs1.com Log onto the Learning Platform (Weitzman Education Platform) with the directions provided to become familiar with its use Review purpose of the Learning Collaborative, syllabus, schedule, and deliverables Pre-Learning Collaborative Assignments Prepare a brief introduction (2 slides/2 min) about your team and your goals for participation in the Collaborative to present in Session 1; Send slides to angersm@mwhs1.com As a team, review and complete Readiness to Train Assessment Tool (RTAT): https://Qualtrics.ca1.qualtrics.com/jfe/form/SV dcBcYq89sq4KMHI Ask each team member to complete the Organizational Readiness to Implement Change (ORIC): https://Qualtrics.ca1.qualtrics.com/jfe/form/SV 3khoMe0P0qpWiO2 Introduction to Quality Improvement Foundation for Effective Meetings
11:00-12:15pm Pacific 75 minutes		 Defining the Team and How to Make Your Team Work Communication Plan and Stakeholder Analysis





Tuesday	Learning Session 1	<u>Introductions</u>
October 8 th , 2024		Community Health Center, Inc./Weitzman Institute; the NTTAP team and faculty
1:00-2:30 pm Eastern		Team Introductions
10:00-11:30am Pacific		Review structure and expectations of the Learning Collaborative
90 minutes		 Program Drivers: building the case for a postgraduate residency program Developing a Mission/Vision Statement for the program Developing program goals and objectives Resource Assessment: Clinical and financial resources to support the program Support from Leadership/Board of Directors: How to present the case for a postgraduate residency program
Between Session 1 and Session 2	Team meetings	Agenda items for your meetings during this action period • Discuss the results of your team's Readiness to Train Assessment Tool and Organizational Readiness to Implement Change in light of the presentation in Session 1. • What are your strengths and weaknesses? What surprised you? Action Period Deliverables: • List out key program drivers • Draft your mission and vision statement • Complete the Resource assessment • Develop a draft presentation for leadership/board Coach Call Dates: • Tuesday October 15 th • Tuesday October 29 th
Tuesday November 12 th , 2024 1:00-2:30 pm Eastern 10:00-11:30am Pacific 90 minutes	Learning Session 2	Topics Overview of Program Structure Key Program Staff and Responsibilities Value of Academic Clinical Partnerships Using Progress Checklist





Between Session 2 and	Team meetings	Action Period Deliverables:
Session 3		Continue to develop a draft presentation for leadership/board and present if possible
		List core program elements
		Begin working on Progress Checklist
		Coach Call Dates:
		Tuesday November 19 th
		Tuesday November 19 Tuesday December 3 rd
Tuesday	Learning Session 3	Topics
December 10 th , 2024	Learning Session S	Finances, Sustainability, and Return on Investment
1:00-2:30 pm Eastern		Recruitment
10:00-2:30 pm Lastern		Marketing and Recruitment
		Reviewing Candidate Applications
90 minutes		 Interviewing and Selecting Candidates
		Contracts/Agreements
		Program Policies and Procedures
Between Session 3 and	Team meetings	Action Period Deliverables:
Session 4		Continue to develop a draft presentation for leadership/board and present if possible
		Draft recruitment/marketing tool (press release, website update, etc.)
		Draft application
		Draft interview questions
		Continue to work on Progress Checklist
		Coach Call Dates:
		Tuesday December 17 th
		Tuesday January 7 th
Tuesday	Learning Session 4	<u>Topics</u>
January 14 th , 2024		Preceptors, Mentors, and Faculty: Roles and Responsibilities
1:00-2:30 pm Eastern	Zoom Link	Preceptor Panel
10:00-11:30am Pacific		Curriculum Development
90 minutes		
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Between Session 4 and	Team meetings	Action Period Deliverables:
Session 5		Draft didactic curriculum
		Continue to work on Progress Checklist
		Coach Call Dates:
		Tuesday January 21 st
		Tuesday February 4 th
Tuesday	Learning Session 5	<u>Topics</u>
February 11 th , 2024		Evaluation of the postgraduate residency program and Evaluation of the resident learner
1:00-2:30 pm Eastern		Orientation
10:00-11:30am Pacific		Graduation
90 minutes		 Introduction to Accreditation by the <u>Consortium for Advanced Practice Providers</u>
Between Session 5 and	Team meetings	Action Period Deliverables:
Session 6		Prepare presentation/showcase for Session 6; Send to: angersm@mwhs11.com
		Const. Call Datas
		<u>Coach Call Dates:</u> ■ Tuesday February 18 th
		Tuesday March 4 th
Tuesday	Learning Session 6	Showcase
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March 11 th . 2024		• Leaders from participating organizations will offer their perspectives on their teams' work in the
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