

NEW JOINT PROVIDERSHIP CLIENT



ONBOARDING PROCESS WITH



MOSES/WEITZMAN
Health System



COMPLETE INQUIRY FORM

Complete our quick [Joint Providerships Inquiry Form](#) at least *two months* before the proposed activity's start date. To access the links, scan the **QR code** above and open the PDF version.

INITIAL CONSULTATION

Attend a client introductory meeting via Zoom. Afterwards, if WI determines the partnership is a good fit, WI will draft a proposal with a scope of work and quote. To proceed with a formal contract, a W9 and authorized signatory is required.



SUBMIT STRUCTURED ABSTRACT

The [External Joint Providership Structured Abstract](#)* provides details for joint accreditation reporting and activity construction on our platform, such as:

- Activity Name, Dates, and Description
- Learning Objectives
- Types of Credits Being Offered

*Each activity requires a separate structured abstract.

COLLECT FINANCIAL DISCLOSURES

Per accreditation standards, staff must ensure that no commercial bias is present in the activity content. Financial disclosures must be collected from *all* planners and faculty: [Relevant Financial Relationships Form](#)



★ **Note:** it is best to begin collecting RFR forms as soon as possible!